October 27, 2022

**Research Enhancement Grant Application**

Queens College invites proposals from professorial faculty for Research Enhancement Grants for 2023. Proposals may be up to $10,000 ($20,000 for collaborative grants) and are intended to support projects that will be completed by December 31, 2023. Recipients will be expected to present the results of their research to the College community (forum TBD).

All tenured or tenure track professorial faculty may apply. Applications may be submitted by individuals or groups. Proposals for initiating new projects or completing work on an existing project will both be considered. High priority will be given to requests by associate professors (applications should indicate how the support will contribute to a future application for promotion to professor), interdisciplinary collaborations, projects that create authentic research experiences for undergraduates, and projects that include description of clear routes to publication, performance, and/or external funding.

Items eligible for funding include: publication costs, equipment, laboratory/analysis fees, membership in professional associations, laboratory consumables, and travel (see below for limitations on the latter). Reassigned time for Associate and Full Professors will be supported at a rate of $2,500/credit. Salaries for research personnel (including summer salary) will not be supported. Research-related travel expenses -- including visits to research sites, research collaborators, and program officers -- are eligible; however, conference travel will not be funded.

No funds will be allocated until all necessary research compliance approvals have been obtained: e.g., IRB, IACUC, Export Controls, RCR Certificates for all key personnel and applicable financial disclosure documents. Any funds for software and computer-related purchases will requires ITS approval in writing prior to purchasing.

An application consists of:

* Project Summary, including a statement on the broader impacts and indicating specifically how the award will enhance prospects for future funding. (limit one single-spaced page)
* Project Description (limit three single-spaced pages)
	+ How the project connects to existing scholarly or creative work (indicating whether the work is or has been externally funded);
	+ How the project advances the faculty member’s scholarly or creative accomplishments;
	+ How the project contributes to the College’s mission and strategic plan;
	+ Statement on regulatory compliance if relevant (e.g., IRB, IACUC);
	+ Project deliverables/expected outcomes

Project Budget, with a brief justification (limit one single-spaced page). Please indicate if the proposal can be broken into prioritized sections to enable partial funding. *All funds must be expended by December 31, 2023.*

* A copy of your CV (limit two single-spaced pages). Past recipients must indicate additional grant funding or publications or creative work that resulted from a past award.

**Proposals are due December 2, 2022 at 12 noon**. Completed applications should be submitted electronically as a single document (Word or pdf) to Dan Weinstein (daniel.weinstein@qc.cuny.edu) and Kenny Lui (kenny.lui@qc.cuny.edu). A faculty committee nominated by the deans will review the proposals; recipients will be notified on or before February 15, 2023.